

## **RISK MANAGEMENT IN SPORT ADMINISTRATION**

01:955:204, Section MA

1.5 Credits

Semester: Fall 2023

Department of Kinesiology and Health

Rutgers University

### **Course information**

Pre/co-requisites: None

Online learning site: Canvas <https://canvas.rutgers.edu/>

Schedule: Second 7 weeks of semester: October 24, 2023 – December 13, 2023

In person meeting: Monday & Thursday, 12:30 – 1:10 PM

Classroom Location: Hickman Hall - 211, Cook/Douglass Campus

### **Instructor information**

Instructor: Jaime Cosloy, Esq.

E-mail: [jcosloy@kines.rutgers.edu](mailto:jcosloy@kines.rutgers.edu)

Office hours: WebEx – Thursday from 2:00 -3:30 PM or by appointment on Zoom. Students should send request for Zoom invitation via Canvas or Rutgers e-mail.

### **Required Course Materials**

Sport Law: A Managerial Approach, Fourth Edition. Sharp, Linda, et al., Holcomb Hathaway Publishers, Scottsdale, Arizona, ISBN 9780367338503.

- Hard or paperback copy of book is recommended as all readings and assignments are based on the page numbers of the text book. If you choose to purchase or rent an eBook version, please note that pagination for readings and assignments may differ from the hard copy.
- Additional required readings will be posted as internet links, PDF files, or Word documents on Canvas under the Module tab.

### **Course Description**

This course will provide an in-depth study of factors essential to the safe delivery of exercise programs and sport activities and events. Students will learn underlying principles of relevant risk management topics including negligence, management of potential losses, and professional standards and apply said principles to drafting pertinent risk management documents including waivers and policies and procedures. This course partially fulfills the Sport Management V2-Sport Courses requirement.

### **Course Learning Objectives**

By the conclusion of this course, student-learners will:

1. Learn and develop an understanding of the nature and importance of the risk management programs and sport activities and events.
2. Recognize, access, and apply appropriate professional standards in the development and implementation of programs of sport and physical activity.
3. Understand concept of negligence and duty owed by organizations and individuals to participants.

4. Recognize and apply alternative procedures for managing the potential losses associated with common program elements (e.g. crowd control, transportation, selection/training/management of employees and volunteers, Covid-19).
5. Apply the information learned in modules through the completion of various document drafting and writing assignments where students will apply learned materials to answer real life risk management sport problems.
6. Develop personal growth through assessment activities where students have the opportunity to reflect on their understanding of course materials.

**Grading Policy and Breakdown of Assignments and Grade Values**

- This class uses a points-based system to calculate grades. The description of each assignment includes how many points it is worth. The total number of points for this class is 575. Assignments are due by 11:59 PM on the due dates listed below unless otherwise noted.
- Assignments turned in late will receive 0 points unless the student communicates with the instructor BEFORE the due date and receives written approval of an extension. However, I understand that there are extenuating circumstances in which prior communication is not possible and that will be taken into account. In most instances, absent extenuating circumstances as set forth below in this syllabus, assignments are due on time.
- Concerns about a graded assignment must be brought to the instructor within seven days of receiving the grade. Assignment grades are finalized after this seven-day period.
- Grades on Canvas will be updated regularly; if you notice any discrepancies or have questions, please do not wait until the end of the semester – let your instructor know right away.

Letter Grade	Percent
A	90-100
B+	85-89.9
B	80-84.9
C+	75-79.9
C	70-74.9
D	60-69.9
F	0-59.9

**Assessments/Grading Breakdown**

Assignment	Percent of Grade
Homework # 1	2
Homework # 2	2
Homework # 3	2
Homework # 4	2
Homework # 5	2
Case Study # 1	5
Case Study # 2	5
Exit Quizzes	12.5
Discussion Board Entries	12.5
Waiver Assignment	15
Take Home Practical Assignment	20
Test	20
<b>100.00%</b>	

## **Assignments**

### ***Homework***

There will be five homework assignments worth two points each. Assignments are questions based on the text readings and can be found at the end of each text chapter.

### ***Case Studies***

There will two case studies worth five points each and can be found in the textbook. The case studies provide students with an opportunity to apply principles learned in class to real-life situations and act in the role of a risk manager.

### ***Waiver Assignment***

Students will be tasked to draft a waiver for use by the Rutgers College Avenue Gym. The waiver should be a one to two-page stand-alone document that addresses the inherent risks of exercise, COVID-19, and includes appropriate exculpatory language to hold harmless the College Avenue Gym in the case of ordinary negligence. Assignment with instructions is posted on Canvas. All submitted papers should follow the model which is posted on Canvas, include a title page, should have 1” margins, use 12 pt Times New Roman font. Papers should be submitted using Canvas Assignments and are due by 11:59 PM on the due date of the assignment. For the assignment, save the file as: “Lastname\_Waiver” (e.g., Smith\_Waiver.doc). Submit in Microsoft Word format (.doc or .docx).

### ***Take Home Practical Assignment***

Students will be tasked to complete a practical assignment and assume the role of a risk management employee at a sport and recreation facility. This is an open note assignment which will require students to research certain professional standards to provide relevant information or draft risk management related documents. All papers should include a title page, 5 pages of written assignment, should have 1” margins, use 12 pt Times New Roman font. Papers should be submitted using Canvas Assignments and are due by 11:59 PM on the due date of the

assignment. For the assignment, save the file as: “Lastname\_Practicalassignment” (e.g., Smith\_Practicalassignment.doc). Submit in Microsoft Word format (.doc or .docx).

***Discussion Board Entries***

Students must submit five discussion board entries. Each discussion post should be between 125 and 250 words and be in response to another student’s post regarding a current legal event in sports or a module’s writing assignment. Instructions on the content of each discussion board entry will be provided in Canvas.

***Exit Quizzes***

There will be five module quizzes worth 5 points each. Quizzes will be five to 10 questions and the goal is for students to self-assess their learning progress in the course of materials covered in assigned text readings and lectures.

***Final Test***

A cumulative, test will be scheduled during the last class period. As this is a 1.5 credit course, there will be NO exam during the final exam period. The test will be based on assigned readings and in-class discussions. Exam format will be a combination of true or false, multiple choice, and/or matching questions. Exam will be completed online using Canvas Quizzes during our scheduled class period. You will have 80 minutes to complete.

**Summary of Assignments with Due Dates**

Assignment	Due Date	Points	Percent of Grade
Homework #1	October 26, 2023	25	2
Quiz #1	October 26, 2023	25	2.5
Discussion Board Entry #1	October 26, 2023	25	2.5
Homework #2	October 30, 2023	25	2
Quiz #2	November 2, 2023	25	2.5
Discussion Board Entry #2	November 2, 2023	25	2.5
Homework #3	November 2, 2023	25	2
Quiz #3	November 6, 2023	25	2.5
Discussion Board Entry # 3	November 6, 2023	25	2.5
Homework #4	November 6, 2023	25	2
Quiz #4	November 9, 2023	25	2.5
Discussion Board Entry #4	November 9, 2023	25	2
Case Study # 1	November 9, 2023	25	5
Homework #5	November 16, 2023	25	2.5
Waiver Assignment	November 16, 2023	25	15
Quiz #5	November 20, 2023	25	2.5
Discussion Board Entry	November 20, 2023	25	2.5

#5			
Case Study #2	November 20, 2023	25	5
Test	December 7, 2023	100	20
Take Home Practical Assignment	December 11, 2023	25	20
<b>Total</b>		<b>575</b>	<b>100%</b>

## **Course Policies and Procedures**

### Academic Integrity

Students are responsible for becoming familiar with the definitions, procedures and sanctions outlined in Rutgers University Academic Integrity Policy before submitting any assignment or exam. The policy can be found at: <http://nbacademicintegrity.rutgers.edu/>

All students should conduct themselves with the highest standards of academic honesty. Examples of academic dishonesty include: copying others' written work, not citing sources, and submitting the same assignments/papers multiple times in different courses. All incidences of questionable academic integrity are a serious matter and may result in a no grade (0.0) for the assignment or course. Academic dishonesty will not be tolerated and will be treated in accordance with Rutgers University Academic Integrity Policy.

Additionally, this course will utilize Turnitin for ensuring that written assignments are original works by students. Furthermore, the use of AI tools, including but not limited to ChatGPT are prohibited and use of such will also amount to a violation of the University's Academic Integrity Policy.

**\*ALL COURSE SYLLABI, ASSIGNMENTS, AND MATERIALS ARE COPYRIGHTED PROPERTY AND PROPRIETARY INFORMATION. THE SHARING OF MATERIALS WITH OTHER STUDENTS IN ANY MANNER, INCLUDING BUT NOT LIMITED TO THE DISTRIBUTION BY FORMER STUDENT TO CURRENT OR FUTURE STUDENT, UPLOADING ON CHEGG, COURSE HERO, OR ANY OTHER ONLINE FORUM, OR DISTRIBUTION IN ANY MANNER IS STRICTLY PROHIBITED AND WILL RESULT IN A POTENTIAL VIOLATION OF THE UNIVERSITY'S ACADEMIC INTEGRITY POLICY.**

### Plagiarism

By enrolling in this course, you are indicating implicitly that you have read, understood, and accepted Rutgers University's policies and procedures regarding academic integrity and dishonesty. Plagiarism and cheating will not be tolerated and all University policies apply. Specifically, if plagiarism or cheating is suspected, the student(s) will be asked to meet with the instructor. If the instructor concludes that an instance of plagiarism or cheating has occurred, the student(s) will be subject to an appropriate sanction or penalty outlined in Rutgers University Academic Integrity Policy.

*Please note that plagiarism is using the ideas or writings of another as one's own. It varies in degree and severity. The most severe is the use of another's entire paper word-for-word. Less severe is the use of another's sentence, paragraph, or ideas without giving credit to that*

*individual (i.e., without providing a reference).*

### Expectations

- Engage in class discussion board interactions;
- Complete all assigned readings and assignments on time;
- Follow the honor code when completing all assignments and tests;
- Ask questions to enhance understanding of the material;
- Communicate with the instructor if you have questions pertaining to the material or the course;
- Check your email and Canvas announcements regularly to stay informed about course updates.

### Email Etiquette

When emailing your instructor, please use your Rutgers e-mail address and ***identify yourself by full name and course number***. Students are expected to place the course number, followed by the subject, in the subject line, use appropriate e-mail etiquette, and maintain reasonable expectations for instructor responses.

### Make-up Policy

Make-ups or extensions will be offered for assignments in one of the following situations, provided that the instructor is notified in advance when possible:

- Athletic or other Rutgers sponsored trips: Travel dates and times accompanied by a signed memo from the group's advisor/coach must be presented to the instructor prior to travel dates;
- Religious observances; and
- Extenuating circumstances: This includes (but is not limited to) family emergencies, severe illnesses, accidents, etc. It will be up to the prerogative of the instructor whether or not the student will be allowed to take the make-up or receive an extension.

### Diversity & Inclusion

The Department of Kinesiology and Health supports an inclusive learning environment wherein diversity and authenticity are valued. We are committed to creating a culture of equality that respects the diverse voices of our students, faculty and staff. We will continuously strive to create a curriculum and academic environment to reflect the community we serve, and drive innovation, social responsibility and excellence. Our diversity in thought, skill, and academic discipline is a resource and strength, which stands to benefit the whole and positively contribute to University and global reach.

## UNIVERSITY SERVICES

Service	Description	Contact Information
Student Accommodations	If you are a student in need of accommodations, please register with the <b>Office of Disability Services</b> in order to initiate the accommodations process. Please present your letter of accommodation to your instructor during the first week of the semester. Please note that accommodations are not retroactive.	(848) 445-6800 Lucy Stone Hall, Suite A 145, Livingston Campus, 54 Joyce Kilmer Avenue, Piscataway, NJ 08854 <a href="https://ods.rutgers.edu/">https://ods.rutgers.edu/</a>
Student Success Essentials	Explore resources for financial assistance, to meet academic needs, stay healthy, and be safe.	<a href="http://success.rutgers.edu">http://success.rutgers.edu</a>
Counseling, ADAP & Psychiatric Services (CAPS)	CAPS is a University mental health support service that includes counseling, alcohol and other drug assistance, and psychiatric services staffed by a team of professional within Rutgers Health services to support students' efforts to succeed at Rutgers University. CAPS offers a variety of services that include: individual therapy, group therapy and workshops, crisis intervention, referral to specialists in the community and consultation and collaboration with campus partners.	(848) 932-7884 17 Senior Street, New Brunswick, NJ 08901 <a href="http://www.rhscaps.rutgers.edu/">www.rhscaps.rutgers.edu/</a> Medical Services: <a href="http://health.rutgers.edu/medical-counseling-services/medical-counseling-services/medical-counseling-services/medical-counseling-services/">http://health.rutgers.edu/medical-counseling-services/medical-counseling-services/medical-counseling-services/medical-counseling-services/</a> Counseling Services: <a href="http://health.rutgers.edu/medical-counseling-services/counseling-services/">http://health.rutgers.edu/medical-counseling-services/counseling-services/</a>
Violence Prevention & Victim Assistance (VPVA)	The Office for Violence Prevention and Victim Assistance provides confidential crisis intervention, counseling and advocacy for victims of sexual and relationship violence and stalking to students, staff and faculty. To reach staff during office hours when the university is open or to reach an advocate after hours, call 848-932-1181.	(848) 932-1181 3 Bartlett Street New Brunswick, NJ 08901 <a href="http://www.vpva.rutgers.edu/">www.vpva.rutgers.edu/</a>
Academic Support	School of Arts and Sciences Academic Advising for personal, career, and educational goals.  Department of Kinesiology & Health Academic Advising for questions about Exercise Science or Sport Management major/minor requirements.	SAS: <a href="https://sasundergrad.rutgers.edu/">https://sasundergrad.rutgers.edu/</a>  Dept. of Kinesiology & Health: Becky DeMarco Loree Gym, Room 146 Email: becky.demarco@rutgers.edu <a href="https://kines.rutgers.edu/academic">https://kines.rutgers.edu/academic</a>

		<a href="#">s/academic-advising</a>
Student Support Services	Students have ample academic advising opportunities to help choose a major or minor, select the right courses, and identify important opportunities for specific goals.	<a href="https://www.rutgers.edu/academic/s/student-support">https://www.rutgers.edu/academic/s/student-support</a>
The Learning Centers	Includes tutoring, academic coaching, writing assistance, study groups, peer leader training, and other programs designed to enhance learning for students.	<a href="https://rlc.rutgers.edu/">https://rlc.rutgers.edu/</a>
Rutgers Libraries	Located on each campus as well as online for students. Includes access to numerous online databases.	<a href="https://www.libraries.rutgers.edu/">https://www.libraries.rutgers.edu/</a>
Bias Incident Reporting	If someone believes they are the victim of or a witness to an alleged bias incident, that person may report the incident, in person or by phone, to the Dean of Students Office, Residence Life staff, or another member of the Student Affairs staff. Students may also report incidents online.	<a href="https://studentaffairs.rutgers.edu/bias-incident-reporting">https://studentaffairs.rutgers.edu/bias-incident-reporting</a>
Office of Veteran and Military Programs and Services	Resources available for students who are veterans.	<a href="https://veterans.rutgers.edu">https://veterans.rutgers.edu</a>
Student Health Services	University's source for student health and wellness.	<a href="http://health.rutgers.edu/">http://health.rutgers.edu/</a>
Scarlet Listeners	Free and confidential peer counseling and referral hotline, providing a comforting and supportive safe space.	(732) 247-5555 <a href="mailto:Scarlet.listeners@gmail.com">Scarlet.listeners@gmail.com</a> <a href="http://scarletlisteners.wixsite.com/scarletlisteners">http://scarletlisteners.wixsite.com/scarletlisteners</a>



## COURSE OVERVIEW

Week	Day	Date	Topic	Reading	Assignment Due
1	Monday	10/23	<ul style="list-style-type: none"> <li>Review Syllabus</li> <li>Chapter 1 – Introduction to Law and Management in Sport</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 1: Pages 3 – 15</li> <li>Power Point # 1</li> </ul>	<ul style="list-style-type: none"> <li>Read Syllabus</li> </ul>
	Thursday	10/26	<ul style="list-style-type: none"> <li>Chapter 14 – Liability Issues and Sports Participants</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 14: Pages 433 - 475</li> <li>Power Point # 2</li> </ul>	<ul style="list-style-type: none"> <li>HW # 1: Page 474, Discussion Question # 1, 3, 5, 6</li> <li>Quiz #1</li> <li>Discussion Board Entry #1</li> </ul>
2	Monday	10/30	<ul style="list-style-type: none"> <li>Chapter 14 Continued – Liability Issues and Sports Participants</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 14: Pages 433 - 475</li> <li>Power Point # 2</li> </ul>	<ul style="list-style-type: none"> <li>HW # 2: Page 474, Learning Activities # 4 &amp; 5</li> </ul>
	Thursday	11/2	<ul style="list-style-type: none"> <li>Chapter 4 – Employer Liability for Acts of Employees and Others</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 4: Pages 77 – 93</li> <li>Power Point # 3</li> </ul>	<ul style="list-style-type: none"> <li>HW # 3: Page 93, Discussion Question # 1, 2, 4, &amp; 5</li> <li>Quiz #2</li> <li>Discussion Board Entry #2</li> </ul>
3	Monday	11/6	<ul style="list-style-type: none"> <li>Chapter 15 – Liability Issues and Venue/Event Operations</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 15: Pages 481 - 503</li> <li>Power Point # 4</li> </ul>	<ul style="list-style-type: none"> <li>HW # 4: Page 502, Discussion Questions # 4, 5, 7, &amp; 9</li> <li>Quiz #3</li> <li>Discussion Board Entry #3</li> </ul>
	Thursday	11/9	<ul style="list-style-type: none"> <li>Chapter 9 – OSHA and Workplace Safety and Workers' Compensation</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 9: Pages 243 - 252</li> <li>Power Point # 5</li> </ul>	<ul style="list-style-type: none"> <li>Case Study # 1: Page 253</li> <li>Quiz #4</li> <li>Discussion Board Entry #4</li> </ul>
4	Monday	11/13	<ul style="list-style-type: none"> <li>No lecture – use course period to work on Waiver Assignment</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
	Thursday	11/16	<ul style="list-style-type: none"> <li>Chapter 16 – Contract Issues</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 16: Pages</li> </ul>	<ul style="list-style-type: none"> <li>HW # 5: Page 537, Discussion</li> </ul>

			and Venue/Event Operations	<ul style="list-style-type: none"> <li>507 – 538</li> <li>Power Point # 6</li> </ul>	<ul style="list-style-type: none"> <li>Questions # 1, 3 and 4</li> <li>Waiver Assignment Due</li> </ul>
5	Monday	11/20	<ul style="list-style-type: none"> <li>Chapter 17: Planning and Accessibility Issues in Venue/Event Operations</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 17: Pages 549 - 573</li> <li>Power Point # 7</li> </ul>	<ul style="list-style-type: none"> <li>Case Study # 2: Page 574</li> <li>Quiz #5</li> <li>Discussion Board Entry #5</li> </ul>
	Thursday	11/23	<ul style="list-style-type: none"> <li>No class – Thanksgiving</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
6	Monday	11/27	<ul style="list-style-type: none"> <li>Chapter 13 – Protection of Athletes</li> </ul>	<ul style="list-style-type: none"> <li>Chapter 13: Pages 421 (bottom) – 423</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
	Thursday	11/30	<ul style="list-style-type: none"> <li>Catch-up lecture/possible guest lecturer</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
7	Monday	12/4	<ul style="list-style-type: none"> <li>Optional Test Review and Q &amp; A</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
	Thursday	12/7	<ul style="list-style-type: none"> <li>Test – available on Canvas from 9:00 AM – 7:00 PM</li> <li>Take Home Practical Assignment Released</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>Take Home Practical Assignment Released</li> </ul>
	Monday	12/11	<ul style="list-style-type: none"> <li>Take Home Practical Assignment</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>Take Home Practical Assignment</li> </ul>